NTNU Implementation Guidelines for Additional Allowances of Faculty Members with Regular Supervisory Administrative Positions in the University

國立臺灣師範大學教師兼任編制內行政單位主管職務增核工作津貼實施要點

Passed by the 109th University Endowment Fund Committee on June 26th, 2019

1. In order to encourage faculty members to concurrently hold supervisory administrative positions and to promote further development of university affairs, National Taiwan Normal University (hereinafter referred to as the "University") has established the *Implementation Guidelines for Additional Allowances of Faculty Members with Regular Supervisory Administrative Positions in the University* 國立臺灣師範大學教師兼任編制內行政單位主管職務增核工作津貼實施要點 (hereinafter referred to as the "Guidelines") in accordance with Article 9 of the *Regulations Governing the Management and Supervision of University/College Endowment Funds* 國立大學校院校務基金管理及監督辦法 and Article 2 of the *NTNU Guidelines for Staff Personnel Expense Payment* 本校人員人事費支給要點

2. Target: University's faculty members concurrently holding a supervisory administrative position within the University.

3. Standards:

(1) Faculty members who concurrently hold a supervisory position of a Level-1 administrative unit within the University and who receive supervisory position allowances equivalent to those for senior Rank 11: The amount of monthly additional administrative allowances shall be the difference between the monthly pays for Rank 12 and Rank 11 specified in the *Supervisory Position Allowances Table for Civil Servants* 公務人員主管職務加給表.

(2) Faculty members who concurrently hold deputy-supervisor positions of Level-1 administrative units within the University and who receive allowances for said position: The additional administrative allowances shall be NT$5,000 per month.

(3) Faculty members who concurrently hold a supervisory position of a Level-2 administrative unit within the University and receive allowances for said position: The additional administrative allowances shall be NT$5,000 per month.

4. Procedure: The additional administrative allowances listed above shall not be paid until the appointment is approved by the President.

5. Source of Funds: The University's self generated Endowment Fund.

6. Additional administrative allowances governed by these Guidelines shall be paid provided they do not lead to losses for the University or increased burden on the national treasury. Personnel expenses governed by Subparagraph 1 to 3, Paragraph 1, Article 8 of the *Regulations for the Management of and Supervision of National Universities' Endowment Fund* 國立大學校院校務基金管理及監督辦法 shall be paid with the University's self-generated incomes. The total amount of such personnel expenses shall not exceed fifty percent of accumulated self-generated incomes in the most recent fiscal year settlements.

7. Administrative allowances governed by the Guidelines shall be excluded from the year-end bonus calculation.

8. Should there be losses in the University's self-generated incomes, the payment of administrative

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allowances governed by these Guidelines may be suspended.

9. For matters not covered by the Guidelines, relevant regulations shall apply.

10. These Guidelines shall be implemented upon approval by the University Endowment Fund Committee and the University Administrative Meeting. The same shall apply in the case of amendments hereto.

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