Senior Social Protection and Jobs Specialist

POSITION TITLE : Senior Social Protection and Jobs Specialist
POSITION NUMBER : XXXXX
POSITION LEVEL : IS5
RECRUITMENT TYPE : International Hire
POSITION LOCATION : Headquarters (Manila, Philippines)
TYPE OF APPOINTMENT : Special fixed-term – Experts Pool

MOFA324

IMPORTANT INFORMATION:

Close relatives[1] of Asian Development Bank (ADB) staff, except spouses of international staff, are not eligible for recruitment and appointment to staff positions. Applicants are expected to disclose if they have any relative/s by consanguinity/blood, by adoption and/or by affinity/marriage presently employed in ADB.

Staff on probation are not eligible to apply. Applicants for promotion must have served at their position for at least one year and must have normally served at their personal level for at least two years immediately preceding the date of the vacancy closing date. Applicants for lateral transfer must have served at their position and personal level for at least one year immediately preceding the date of the vacancy closing date (reference A.O. 2.03, paragraphs 5.8 and 5.9).

In the event that the staff appointed to a new category (i.e., from AS to NS, or from NS to IS) is rated at 2 or lower in the first two performance reviews after appointment at the new level, they will return to the level occupied immediately prior to their appointment in the new category.

Overview

ADB is an international development finance institution headquartered in Manila, Philippines and is composed of 68 members, 49 of which are from the Asia and Pacific region. ADB is committed to achieving a **prosperous, inclusive, resilient, and sustainable Asia and the Pacific,** while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its Strategy 2030.

ADB only hires nationals of its 68 members.

The position is assigned in the Social Development Thematic Group (SDTG) within the Sustainable Development and Climate Change Department. The Sustainable Development and Climate Change Department provides leadership, innovation, and knowledge sharing for ADB's sector and thematic work. SDTG leads the Bank's work on social development and the corporate operational priority on addressing remaining poverty and reducing inequality. Key focus areas include social development, social protection and jobs. The team's work addresses the growing need for innovative policies, strengthened institutions, and investments to lead the region to a more inclusive and resilient future and supports ADB's operational departments to develop and implement effective projects and integrate poverty and social dimensions into the broader portfolio of projects.

To view ADB Organizational Chart, please click here.

[1] Close relatives refer to spouse, children, mother, father, brother and sister, niece, nephew, aunt, and uncle

IMPORTANT NOTE: This is a 3-year special fixed-term appointment. At the end of the period, the appointment may, at the option of ADB, be extended on exceptional basis for a further fixed period or allowed to lapse. A special fixed-term appointment will automatically and without prior notice expire at the end of the original or extended term. If the successful candidate is an ADB staff member holding a regular appointment, his/her regular appointment will be converted to a special fixed-term appointment.

Job Purpose

MOFA324

The Senior Social Protection and Jobs Specialist will contribute to ADB's corporate Strategy 2030's enhanced focus on addressing remaining poverty and reducing inequalities in the region, especially to helping ADB ensure an inclusive recovery from the global COVID-19 pandemic in the region. The Specialist will work with the SDTG and operational priority 1 teams to develop an ADB platform and framework for action on jobs across the institution. The platform will serve to (i) accelerate knowledge on effective labor market policies and programs, especially in response to the COVID-19 crisis and the structural changes in the labor market, (ii) build capacity of ADB developing member country staff and, (iii) provide technical support to the design, implementation and monitoring of ADB projects and technical assistance programs. The incumbent will report to the Chief of the SDTG and will supervise national and administrative staff.

Responsibilities

Under Strategy 2030, ADB will sustain its efforts to eradicate extreme poverty and expand its vision to achieve a prosperous, inclusive, resilient, and sustainable Asia and the Pacific. Under the first operational priority, ADB is committed to addressing remaining poverty and reducing inequalities in the region. One of the pillars to achieve this goal is to help facilitate quality job creation and to support access to better jobs for disadvantaged and vulnerable groups. This position will support the development of the jobs agenda within ADB, provide relevant operational support, and to enhance the knowledge and skills of ADB staff.

The Specialist will:

- Support the development of a jobs platform and working group in ADB, bringing together the work on jobs and economic inclusion across the institution and developing clear institutional strategies for strengthening approaches and developing knowledge. This will include developing a definition for quality jobs and job promotion in the context of ADB operations, tools to measure and monitor quality job creation, supporting the development and piloting of a diagnostics tools, and of knowledge products such as job diagnostics country reports;
- Prepare and/or guide studies on disruptions caused by the COVID-19 pandemic, policy responses put in place by governments and policy responses and actions needed during the transition phase and recovery phase, affecting the labor market and the most vulnerable sections of the population;
- Advise and provide technical inputs to country teams, regional departments, developing member country (DMC) partners and team leaders on effective labor market policies and program design to support the post-pandemic transition and recovery phases. Improve staff and DMC capacity and the quality of design and implementation by assisting 2-4 projects per year;

- Promote innovation and good practice, drawing on international experience and lessons learned;
- Advise and author knowledge products on the impacts of ongoing structural changes (technological advances, demographic changes, climate change and migration) on the labor market policies and programs, responsive to shocks and the changing needs of the labor market, contribute to capacity development in developing member countries, and represent ADB at external events;
- Connect ADB operational staff and DMC governments to global and regional communities, including centers of excellence, working on economic inclusion and jobs;
- Contribute to the preparation and delivery of capacity development resources for ADB staff on topics related to generating quality jobs, innovations in training and skills programs, and COVID-19 impacts and effective responses.

Relevant Experience & Requirements

- At least a Master's degree in labor economics, social protection or relevant fields. Alternatively, university degree in related fields combined with additional relevant professional experience can be considered;
- Minimum of 10 years of relevant professional experience, including international work experience, in labor market analysis including in the design and implementation of jobs strategies and solutions;
- Strong understanding of government institutions, labor market programs, public financial management, with specific firsthand experience on engaging with governments in developing countries, preferably in Asia and the Pacific;
- In-depth knowledge of active and passive labor market programs, skills development and training approaches, youth employment, and areas such as green jobs and just transition strategies and related international experience;
- Strong understanding of the broader quality jobs agenda and of initiatives among other international agencies;
- Excellent written and verbal communication skills in English is required;
- Please refer to the link for ADB Competency Framework for IS5.

General Considerations

The selected candidate is appointed for a fixed term of 3 years.

ADB offers competitive remuneration and a comprehensive benefits package. Actual appointment salary will be based on ADB's standards and computation, taking into account the selected individual's qualifications and experience.

ADB seeks to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. ADB encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Women are highly encouraged to apply.

Infrastructure Specialist

POSITION TITLE	: Infrastructure Specialist
POSITION NUMBER	:
POSITION LEVEL	: IS4
RECRUITMENT TYPE	: International Hire
POSITION LOCATION	: HQ
TYPE OF APPOINTMENT	: Expert Pool

MOFA324

Overview

Asian Development Bank (ADB) is an international development finance institution headquartered in Manila, Philippines and is composed of 67 members, 48 of which are from the Asia and Pacific region. ADB is committed to achieving a **prosperous, inclusive, resilient, and sustainable Asia and the Pacific,** while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its Strategy 2030.

ADB only hires nationals of its 68 members.

The position is assigned in the Digital Technology for Development Unit (SDCC-DT) under the Thematic Advisory Service Cluster within the Sustainable Development and Climate Change Department. The Sustainable Development and Climate Change Department provides leadership, innovation, and knowledge sharing for ADB's sector and thematic work. SDCC-DT is responsible for promoting digital technology in ADB operations. The unit provides strategic operational support through the review of country operations and project documents as well as promote knowledge management in ICT and digital technologies.

To view ADB Organizational Chart, please click here.

Job Purpose

Earth Observation technologies are creating new opportunities for improving the development impact of ADB programs and DMC governments. Satellite imagery provides a new source of big data that can support development programs like climate monitoring, disaster risk measurement and mitigation, land use assessment, infrastructure project planning and monitoring, economic impact assessment, etc. EO technologies are also relatively free from the privacy and security constraints of other sources of big data, like mobile phone records, financial transactions, or social media activity. Much of the data produced by EO is freely available as a public good, unlike other sources of big data that are owned by the private sector. EO technologies are also advancing rapidly, increasing the resolution of imagery and the frequency of collection. The use of EO technologies within ADB has increased in recent years, and it will be important for ADB to maintain significant capacity in this area, so that ADB programs can effectively benefit and so that ADB can effectively support DMC needs.

MOFA324

The Infrastructure Specialist will promote increased awareness of and for the operational use of Earth Observation (EO) information services within ADB. This will involve working in close cooperation with both ADB staff and end-users in ADB's developing member countries in supporting the use of EO in projects. The long-term objective is to achieve widespread acceptance and sustainability of EO-based products and services within ADB. The incumbent will

report to the Advisor, SDCC and Chief of Digital Technology for Development Unit and will supervise national and administrative staff in the unit.

Responsibilities

- Liaise with the specific ADB project teams to facilitate integration of appropriate EO technologies in projects.
- Liaise with end users in ADB DMCs, through the Regional Departments, to facilitate collection of their requirements and (in particular) their feedback regarding the utility of EO-based information delivered and promote increased take-up of EO services by a broader user base.
- Raise awareness of current EO capabilities across a broader network of ADB staff and capture and collect their operational requirements for geospatial information with a view to establishing longer-term adoption of such services in ADB operations.
- Coordinate with other relevant staff at ADB to maximize the impact of EO making best use of European and Asian EO capabilities and avoid duplication of efforts.
- Organize capacity building activities, participate as speaker in various fora, and develop knowledge products on EO, as required.
- Provide technical support as requested by ADB in the area of EO data processing and Geographic Information Systems (GIS) and their use in setting up geospatial initiatives within ADB activities.
- Provide inputs to the GIS Working Group for ADB-wide solutions and project-related requirements
- Conduct research on EO-related trends and solutions which may be relevant to ADB operations.

Relevant Experience & Requirements

- Master's degree or equivalent; or university degree; preferably at post-graduate level, or equivalent, in environmental engineering, economics, urban and regional planning other related fields
- Minimum of 8 years of relevant professional experience including work in urban remote sensing, geospatial information or earth sciences
- Excellent written and verbal communication skills in English is required
- Please refer to the link for ADB Competency Framework for IS0

General Considerations

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Infrastructure Specialist

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POSITION LEVEL	: IS4
RECRUITMENT TYPE	: International Hire
POSITION LOCATION	: HQ
TYPE OF APPOINTMENT	: Expert Pool

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Job Purpose

Earth Observation technologies are creating new opportunities for improving the development impact of ADB programs and DMC governments. Satellite imagery provides a new source of big data that can support development programs like climate monitoring, disaster risk measurement and mitigation, land use assessment, infrastructure project planning and monitoring, economic impact assessment, etc. EO technologies are also relatively free from the privacy and security constraints of other sources of big data, like mobile phone records, financial transactions, or social media activity. Much of the data produced by EO is freely available as a public good, unlike other sources of big data that are owned by the private sector. EO technologies are also advancing rapidly, increasing the resolution of imagery and the frequency of collection. The use of EO technologies within ADB has increased in recent years, and it will be important for ADB to maintain significant capacity in this area, so that ADB programs can effectively benefit and so that ADB can effectively support DMC needs.

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report to the Advisor, SDCC and Chief of Digital Technology for Development Unit and will supervise national and administrative staff in the unit.

Responsibilities

- Liaise with the specific ADB project teams to facilitate integration of appropriate EO technologies in projects.
- Liaise with end users in ADB DMCs, through the Regional Departments, to facilitate collection of their requirements and (in particular) their feedback regarding the utility of EO-based information delivered and promote increased take-up of EO services by a broader user base.
- Raise awareness of current EO capabilities across a broader network of ADB staff and capture and collect their operational requirements for geospatial information with a view to establishing longer-term adoption of such services in ADB operations.
- Coordinate with other relevant staff at ADB to maximize the impact of EO making best use of European and Asian EO capabilities and avoid duplication of efforts.
- Organize capacity building activities, participate as speaker in various fora, and develop knowledge products on EO, as required.
- Provide technical support as requested by ADB in the area of EO data processing and Geographic Information Systems (GIS) and their use in setting up geospatial initiatives within ADB activities.
- Provide inputs to the GIS Working Group for ADB-wide solutions and project-related requirements
- Conduct research on EO-related trends and solutions which may be relevant to ADB operations.

Relevant Experience & Requirements

- Master's degree or equivalent; or university degree; preferably at post-graduate level, or equivalent, in environmental engineering, economics, urban and regional planning other related fields
- Minimum of 8 years of relevant professional experience including work in urban remote sensing, geospatial information or earth sciences
- Excellent written and verbal communication skills in English is required
- Please refer to the link for ADB Competency Framework for IS0

General Considerations

ADB offers competitive remuneration and a comprehensive benefits package. Actual appointment salary will be based on ADB's standards and computation, taking into account the selected individual's qualifications and experience.

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Senior Natural Capital Investment Specialist

POSITION TITLE	: Senior Natural Capital Investment Specialist
POSITION NUMBER	: XXXXX
POSITION LEVEL	: IS5
RECRUITMENT TYPE	: International Hire
POSITION LOCATION	: Headquarters
TYPE OF APPOINTMENT	: Special Fixed-Term

MOFA324

Important Instructions

Close relatives of Asian Development Bank (ADB) staff, except spouses of international staff, are not eligible for recruitment and appointment to staff positions. Applicants are expected to disclose if they have any relative/s by consanguinity/blood, by adoption and/or by affinity/marriage presently employed in ADB. Close relatives refer to spouse, children, mother, father, brother and sister, niece, nephew, aunt, and uncle.

In the event that the staff appointed to a new category (i.e., AS to NS or from NS to IS) is rated at 2 or lower in the first performance review after staff has completed at least one full year in the new level, they will return to the level occupied immediately prior to their appointment in the new position.

Overview

ADB is an international development finance institution headquartered in Manila, Philippines and is composed of 68 members, 49 of which are from the Asia and Pacific region. ADB is committed to achieving a prosperous, inclusive, resilient, and sustainable Asia and the Pacific, while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its Strategy 2030.

ADB only hires nationals of its 68 members.

The position is assigned in the Rural Development and Food Security Thematic Group of Sustainable Development and Climate Change Department (SDCC). SDCC is the focal point of sector and thematic work in ADB, hosting the secretariats of 7 sector groups (Education, Energy, Finance, Health, Transport, Urban, and Water) and 6 thematic groups (Climate Change and Disaster Risk Management, Environment, Gender Equity, Governance, Rural Development and Food Security, and Social Development).

To view ADB Organizational Chart, please click here.

MOFA324

IMPORTANT NOTE: This is a 3-year special fixed-term appointment. At the end of the period, the appointment may, at the option of ADB, be extended on exceptional basis for a further fixed period or allowed to lapse. A special fixed-term appointment will automatically and without prior notice expire at the end of the original or extended term. If the successful candidate is an ADB staff member holding a regular appointment, his/her regular appointment will be converted to a special fixed-term appointment.

Staff on probation are not eligible to apply. Applicants for promotion must have served at their position for at least one year and must have normally served at their personal level for at least two years immediately preceding the date of the vacancy closing date. Applicants for lateral transfer must have served at their position and personal level for at least one year immediately preceding the date of the vacancy closing date (reference A.O. 2.03, paragraphs 5.8 and 5.9).

Job Purpose

The Senior Natural Capital Investment Specialist will provide technical support and guidance to various project teams across regional departments and sector and thematic groups of SDCC in developing investment strategy and analysis of natural capital opportunity in farmland, soil, fishery, food production, forestry, water and biodiversity. As a start, he/she will support regional departments in scaling up long-term investments in sustainable agriculture and green agri-businesses, and might also process/administer natural capital investments, taking into consideration public-private partnership, and technical assistance. He/she will also assist in developing and maintaining the regional natural capital lab, a new ADB initiative. In this specific role, he/she will serve as a liaison across regional operations departments, supporting the establishment and operation of a cross-departmental working group. The incumbent will report to the Chief of Rural Development and Food Security Thematic Group and may supervise National and Administrative Staff.

Responsibilities

- Conduct analytical work in coordination with regional operations departments to create opportunities for natural capital investment in selected countries by collating resources, data and reporting trends, streamlining nature-positive recovery multi-sector approaches across ADB
- Link the Bank 2021-2023 pipeline in rural development, natural resources and food system program with biodiversity conservation, climate change and holistic watershed management, identifying areas and sectors where additional investment capital is needed to expand programs to achieve desired program outcomes for natural capital investment.
- Work closely with the capital credit markets, private and institutional investors to facilitate public/private partnerships and leverage resources and expertise to mobilize additional finance.
- Support the development a pipeline of bankable natural capital projects in close collaboration with regional operations departments and ADB's private sector operations (PSOD).
- Provide extensive inputs to project teams in preparing natural capital investment projects, join missions, and advise governments on improving natural capital investment plans based on regional, local resources and data analytics on available and probable support infrastructure.
- Coordinate across sectors in the geographic space covering natural capital investment projects including but not limited to sustainable agriculture, green agri-business development, sustainable forest management, nature-based solutions for flood risk management, wetland conservation, grassland protection, holistic watershed management, ecological protection and related information and communication technology (ICT).

- Ensure thematic issues in project design, including but not limited to urban resilience, climate change, environment, disaster management, cultural heritage, pro-poor, gender, green growth, social development, governance, and finance are incorporated in projects.
- Lead teams to administer projects, engage contractors through different procurement methods, administer construction and operation and maintenance contracts.
- Coordinate with development partners active in the natural capital investment (e.g., WB, EIB, IFAD, FAO, IADB, IFC, etc.) to exchange information and record lessons learned for incorporating into ADB projects.
- Support the development of the regional Natural Capital Lab.
- Contribute to building natural capital investment capability across the Bank. Organize and deliver natural capital training, workshops, and events for the Bank staff, including the development of training materials.
- Enable capability building and knowledge exchange by supporting Natural Capital Practitioners Network: organize and run webinars and network events.
- Participate and support knowledge and thematic work with practical relevance in delivery of natural capital investment projects.

Relevant Experience & Requirements

- Master's degree in, or equivalent, in Agriculture, Natural Resources, Environment, Economics, Finance or related fields. Alternatively, university degree in Agriculture, Natural Resources, Environment, Economics, Finance with additional relevant professional experience may be considered;
- Minimum of 10 years of relevant professional experience in natural resources management, biodiversity conservation, sustainable agriculture and related fields is required.
- Experience with private sector organizations (including commercial banks and corporations), green catalytic/pension funds or impact investors is an advantage.
- Experience in developing partnership with external donors, private investors and corporations is an advantage.
- Excellent written and verbal communication skills in English is required;
- Able to undertake background research and analysis on difficult but well-defined tasks; collect and organize required data and information; apply appropriate computer skills in analyzing and developing the data; and prepare notes, papers, and sections of reports.
- Able to coordinate activities across sectors, disciplines, regions and different stakeholders with an open mindset and an overarching vision.
- Demonstrates in-depth understanding of the interactions between different ADB work areas and relevant workflows and their purposes;
- Possesses good analytical thinking with ability to make simple causal links, pro-and-con lists, and analyses to reach a decision; and set priorities for tasks in order of importance
- Able to liaise and work effectively with staff within own work location and can work collaboratively with teams; and
- Please refer to the link for ADB Competency Framework for IS5.

General Considerations

The selected candidate is appointed for an initial term of 3 years.

ADB offers competitive remuneration and a comprehensive benefits package. Actual appointment salary will be based on ADB's standards and computation, considering the selected individual's qualifications and experience.

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CURRICULUM VITAE (CV) FOR PROPOSED INTERNATIONAL OR NATIONAL EXPERTS

1. **Proposed Position:** _____

2. **Name of Firm** [*Insert name of firm proposing the expert, if applicable*]: _____
_____

MOFA324

3. **Name of Expert** [*Insert full name*]: _____

4. **Current Residential Address:** _____
Telephone No.: _____
Fax No.: _____
E-Mail Address: _____

5. **Date of Birth:** _____ **Citizenship:** _____

6. **Education** [*Indicate college/university and other specialized education of expert, giving names of institutions, degrees obtained, and dates of obtainment*]: _____
_____

7. **Membership in Professional Associations:** _____
_____

8. **Other Trainings** [*Indicate significant training since degrees under 5 - Education were obtained*]: _____
_____

9. **Countries of Work Experience:** [*List countries where expert has worked in the last ten years*]: _____
_____

10. **Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]: _____
_____

11. **Employment Record** [*Starting with present position, list in reverse order every employment held by expert since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.*]:

MOFA324

From [*Year*]: _____ To [*Year*]: _____

Employer: _____

Positions held: _____

NOTE: Maximum of 5 pages.

12. Detailed Tasks Assigned [*List all tasks to be performed under this assignment*]	13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned [*Among the assignments in which the expert has been involved, indicate the following information for those assignments that best illustrate the expert's capability to handle the tasks listed in line 11.*] Name of assignment or project: _____ Year: _____ Location: _____ Client: _____ Main project features: _____ Positions held: _____ Activities performed: _____

MOFA324

14. Certification:

I, the undersigned, certify to the best of my knowledge and belief–	Yes	No
(i) this CV correctly describes my qualifications and my experience	☐	☐
(ii) I am employed by the Executing or the Implementing Agency	☐	☐
(iii) I am a close relative of a current ADB staff member	☐	☐
(iv) I am the spouse of a current ADB staff member	☐	☐
(v) I am a former ADB staff member.	☐	☐
• If yes, I retired from ADB over 12 months ago	☐	☐
(vi) I am part of the team who wrote the terms of reference for this consulting services assignment.	☐	☐
(vii) I am sanctioned (not eligible for engagement) by ADB.	☐	☐

I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

_____ Date: _____

Signature of expert (Day/Month/Year)

MOFA324