National Taiwan Normal University

Service Certificate Application for Full-time Assistants in Industry-Academia Collaboration Projects

Name		National ID No.	
Department/Unit			
Contract Period	From: _____ (YYYY/MM/DD) To: _____(YYYY/MM/DD)		
Institution			
Principal Investigator (PI)			
Project Title			
Project No.			
Remarks			
Application Date	(YYYY/MM/DD)	Copies	
Signature/Seal of Applicant	Signature/Seal of PI	Signature/Seal of Unit Director	Office of Human Resources (Resolution)

Matters of Attention:

1. The PI shall add “exceptional performance” in the Remarks column for certificates of service under the seniority-based pay system.
2. Please itemize multiple projects in a bullet-point format and attach a photocopy of the applicant’s original letter of appointment.