

National Taiwan Normal University _____ College(Research Center) _____

Department (Institute, Degree Program)

Application Form for the Recruitment of Visiting Personnel

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Name		Gender		Date of Birth		
Title	Visitor	ID No.				Contact Number
		Passport No.				
Visiting Period		____/____/____ to ____/____/____ (yyyy/mm/dd)				
Applicable Provisions		Article III, Subparagraph (____), Item (____) of the National Taiwan Normal University Guidelines for the Recruitment of Visiting Personnel				
Job Description						
Other Relevant Rights and Obligations						
Recommended Remuneration		NT\$				
Courses and Teaching Hours						
Course			Weekly Teaching Hours	Academic Year/Semester	Handling Department	Course Review Comments from the Office of Academic Affairs
Review by Faculty Evaluation Committee	Department Faculty Evaluation Committee	Reviewed and Approved at the ____ Meeting of Department Faculty Evaluation Committee for the ____ Semester of the ____ Academic Year on ____/____/____				
		Voting Results: ____ attendees in total, ____ in favor. Head of Department (or Graduate Institute): _____ (signature)				

	College Faculty Evaluation Committee	Reviewed and Approved at the ____ Meeting of College Faculty Evaluation Committee for the ____ Semester of the ____ Academic Year on ____/____/____				Comments of the Personnel Office
		Voting Results: ____ attendees in total, ____ in favor. Dean: _____ (signature)				
	University-Level Faculty Evaluation Committee	Reviewed and Approved at the ____ Meeting of University-Level Faculty Evaluation Committee for the ____ Semester of the ____ Academic Year on ____/____/____				
		Voting Results: ____ attendees in total, ____ in favor.				
Office of Human Resources	(Submission review)	for	Executive Vice President		President	

※ Remarks

1. List of published works, educational certificates, and teaching or research plans must be included with the Application Form for the Recruitment of Visiting Personnel.
2. Lectures, course/subject name, credits, and teaching hours per week must be provided.
3. Review procedure: Applying Department⇌Office of Academic Affairs⇌Office of Human Resources⇌College Faculty Evaluation Committee⇌Office of Human Resources (Submission for review)⇌Submit for Approval⇌University-Level Faculty Evaluation Committee.

Person in this department (faculty, institute) handling this matter: _____ Extension: _____

	University Name	Department / Institute	Study Duration (Month/Year)	Graduated or Degree Conferred in (Month/Year)	Title of Degree	Documents Submitted			
						Name	Number		
Education			____/____/____ to ____/____/____ (yyyy/mm/dd)	____/____/____ (yyyy/mm/dd)	PhD				
			____/____/____ to ____/____/____ (yyyy/mm/dd)	____/____/____ (yyyy/mm/dd)	Master's Degree				
			____/____/____ to ____/____/____ (yyyy/mm/dd)	____/____/____ (yyyy/mm/dd)	Bachelor's Degree				
			____/____/____ to ____/____/____ (yyyy/mm/dd)	____/____/____ (yyyy/mm/dd)					
			____/____/____ to ____/____/____ (yyyy/mm/dd)	____/____/____ (yyyy/mm/dd)					
Work Experience	Name of University (Institution) Served	Title	Full-time or Part-time	Employment Duration (Month/Year)	Name of Courses Taught or Job Role	Documents Submitted			
						Name	Number		
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
Current Position				____/____/____ to ____/____/____ (yyyy/mm/dd)		This field must be completed			
				____/____/____ to ____/____/____ (yyyy/mm/dd)					
Approved Teacher Qualification	Title	Certificate No.		Starting Date for Associated Seniority					

List of Publications in Past 5 Years (A list of publications, special attainments or achievements printed on a separate sheet of paper may be provided)

Type of Publication	Author	Title of Publication	Academic Field	Publisher or Journal Name	Volume (Page Number)	Date of Publication (Month/Year)	Remarks
Representative Publication							
Reference Publication							

◆ The information provided in each field, including education, work experience, current position, teacher qualification, and list of publications, is correct.

Applicant Seal/Signature: