Appendix 3-1
Ver 2019.12.23

National Taiwan Normal University Recommendation for Contractual Staff Rank Promotion Within Tier			
Unit			
Name			
Position			
Starting Date	**(YYYY/MM/DD)**		
Promotion Date	(YYYY/MM/DD)		
Salary Points			
Tier & Rank	Tier_____, Rank		
Evaluation over 3 Years	Year:	Year:	Year:
	Rating:	Rating:	Rating:
Work Performance			
Signature/Seal of Processing Clerk:	**Signature/Seal of Unit Director:**		

Notes:

1. Year-end evaluations are limited to last 3 years in current position.
2. Separate or ineligibility for evaluations during leave without pay can be made up in consecutive order while following year-end evaluations of the previous 3 years.